

**UDMPU Board Meeting
Minutes – 2/10/09**

Present: Stokes Baker; Mike Canjar; Don DiPaolo; Cindy Gillham; Heather Hill-Vásquez; Jim Lynch; Kris McLonis; Stephen Manning; Kate Walters; Joanne Yastik; Larry Zeff

Absent: Lorri MacDonald

I. Call to Order.

II. A motion was made to approve the minutes of 1/27/09 as amended and the motion passed.

III. UDMPU Elections.

a. Canjar has distributed to Board members copies of election documents used since 2004. These documents were authored by the Labor Department in 2004 when they supervised the UDMPU elections. Dates and other pertinent information will be updated to reflect the current year, etc, including changing the number of CHP representatives from one to two.

b. Elections will be the focus of a General Membership meeting scheduled for 3/31/09 at 12:45. The meeting will likely be held in E&S.

c. Baker has volunteered for the Elections Committee. Canjar will ask Prasad Venugopal if he is willing to serve, possibly as chair or co-chair. Carol Weisfeld is also a possibility for chair or co-chair. McLonis will also serve on the Committee in her capacity as UDMPU Treasurer.

d. Paper balloting will again likely take place in the library.

e. Brigitte Murphy will be hired to handle mailings.

f. It was agreed that a UDMPU member will be considered in good-standing and therefore allowed to vote in the election as long as they have paid their dues by noon on 3/31/09.

IV. Treasurer's Report.

a. McLonis reported \$36,154.51 in checking and \$69,987.16 in savings for a total of \$106,151.67 in the Comerica accounts.

b. Recent activity includes a check to MEA for dues in the amount of \$16, 778.08. The slightly larger amount is due to the addition of four new UDMPU members—the lecturers hired in January.

c. A motion was made to accept the Treasurer's Report and the motion passed.

V. Grievance Report.

a. Manning reported that no action has yet been taken to correct the hazardous state of the east set of stairs, between the first and second floors, in the Briggs building. It was noted that, when the issue was raised, the administration did not provide a date for when the corrective action would take place. The issue will be raised at the next E.L. (2/17/09).

b. Manning reported that he received a response from the Associate VP of Human Resources and Payroll on 1/15/09 regarding a memo disseminated by Purchasing regarding procedures for employee reimbursement. The Associate VP indicated that a new memo would be disseminated in a day or two that eliminated the unacceptable and onerous requirement that a credit card statement be submitted as an additional requirement for reimbursement. However, this revised memo has not yet been disseminated. The Board requested that Manning follow up with the Associate VP to discover the status of this promised revised memo and report his findings to the UDMPU Officers prior to the next E.L. meeting. The issue will likely be raised at this E.L. meeting.

c. In connection with ongoing problems regarding travel reimbursement for faculty in one college, Manning indicated that he is meeting with the applicable Dean on Thursday.

d. Manning reported that he is working on an issue regarding a UDMPU member's disability status. As the member is on disability this semester, the administration has asked the member to stop coming to campus due to insurance implications.

e. The Board discussed the recent announcement by the President that the Interim AVP has now become the AVP. It was agreed that this appointment violates the spirit of shared governance as mandated by the contract. The possibility of letters from the UDMPU and the MFA expressing faculty concerns was discussed. The issue will be raised at the E.L. The role of the MFA in creating search procedures for Deans and other administrators was discussed.

f. Manning raised concerns regarding the number of pay periods in the current contract year. His findings indicate that the last pay of the current contract year would be no. 27 rather than no. 26 for UDMPU members on the 26 pay option. The possible result of this would be that 26 pay option members would not be paid for one pay cycle at the end of the contract year. Manning has sent an inquiry to the Associate VP of Human Resources and Payroll regarding this issue. If the Associate VP's response indicates a potential problem, the issue will be raised at the next E.L. meeting.

g. Zeff reported that the outstanding pre-grievance issue in one college has been resolved.

h. An environmental problem regarding the air quality near the north entrance of C&F that caused respiratory problems last Thursday was raised. Canjar asked that information regarding this be sent to him.

i. Data concerning student parking violations continues to be gathered. A report with this data will be provided to the UDMPU officers prior to the 2/17 E.L. meeting and the data will be presented at the E.L. meeting.

j. The Board continued a discussion begun at the previous Board meeting regarding a memo distributed in one college asking faculty for information regarding courses that are taught "either completely or partially on-line." It was iterated, as decided at the last Board meeting, that the memo does not violate academic freedom. It was also iterated that, as agreed at the last Board meeting, that faculty who teach part or all of their courses on-line should be authorized to do so by one's dean and that the nature of the course should be indicated for students as such on the on-line course schedule. Otherwise, the assumption is that the course will meet during the times and in the location indicated on the schedule. This issue will also be raised at the next E.L. meeting.

k. A motion was made to accept the Grievance Report and the motion passed.

VI. The Board discussed faculty concerns regarding Banner, specifically that once Banner goes live, students will be able to add courses up to a week into the semester without the instructor or advisor's permission. The MFA has raised this issue with the IAVP. The issue will also be raised at the next E.L. meeting.

VII. The next MEA Representative Assembly will take place in early May. UDMPU membership numbers have increased so we may be allowed two representatives to the assembly instead of our previous one representative. The issue will be discussed at a future Board meeting.

VIII. A motion was made to adjourn and the motion passed with adjournment at 1:55 p.m.

Respectfully submitted,
Heather Hill-Vásquez